



Project Architect- Workplace (New York City)

CallisonRTKL Architects P.C. seeks a Project Architect with project delivery experience in corporate interiors to join its Workplace team located in New York City. This position is focused on providing conceptual design and full technical support through the entire project acting as a resource to the project designer as the project team moves through preliminary design, schematic design and design development.

At CallisonRTKL, you will be a vital member of a network of design professionals who value collaboration, fresh insight and bold talent. You will also be part of a sought-after corporate culture that supports dynamic career advancement and prizes work/life balance.

Responsibilities

- Manages drawing development including detailing, quality control and overseeing drawing support staff
- Evaluates code compliance
- Attends construction meetings and prepares field reports
- Facilitates construction observation, answers RFIs and prepares change bulletins
- Directs issue resolution and enhances project quality in reporting to internal and external audiences
- Achieves project success as measured by client and team satisfaction while achieving financial goals
- Contributes to business development by establishing confidence with clients, actively encourages and seeks opportunities for follow up business for each project and assists in the development and participates in interviews for potential projects

Requirements

- Bachelor's degree in Architecture or related design field
- 3+ years' related experience
- Strong Revit experience
- Proficiency with AutoCAD and Microsoft Office
- Ability to prioritize and concurrently service multiple projects
- Strong verbal and written communication skills
- Effective problem solving and interpersonal skills and ability to interface with all clients and employees
- Ability to balance the needs of projects with corporate goals
- Submit portfolio with application

CallisonRTKL abides by all Equal Employment Opportunity Commission (EEOC) regulations. We conduct all business without regard to age, race, color, religion, creed, gender, national origin, ancestry, disability, sexual orientation, marital status, veteran status, citizenship status, genetic information veteran or military status, political ideology or any other class or characteristic protected by applicable federal, state or local law. This Equal Employment Opportunity (EEO) policy applies to all terms and conditions of employment, including but not limited to hiring, placement, training, compensation, transfer, promotion, demotion, leave of absence, termination, layoff and recall. Furthermore, we will continue to provide equal employment opportunity for qualified individuals with disabilities and for qualified disabled veterans and veterans of the Vietnam-era.